



JOB TITLE: Pediatric Parenting Connections Family Educator **STATUS:** Full-Time Non-Exempt

Job: Code: PPC0624

Date: June 2024

The Pediatric Parenting Connections (PPC) Family Educator works with families in our community with children ages 0-5 who are identified by healthcare providers as needing additional support. The Family Educator will meet with families and use the Parents as Teachers (PAT) curriculum and various screenings to provide information and resources on child development, positive parenting, school readiness, breastfeeding, and family wellbeing. Our Ready for School PPC program is an important component of the community support that Imprints Cares provides to nurture children for lifelong success.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

- Meet one-on-one with families on-site at the pediatric clinic to connect with them and to assess their needs.
- Provide information and resources on parenting skills, positive discipline, child development, breastfeeding, and other developmental topics as applicable.
- Screen children using the Ages and Stages Questionnaires (ASQ-3, ASQ-SE) and other screenings as needed.
- Inform parents of screening results and discuss recommendations regarding their child's development; refer to early intervention when concerns are found.
- Follow up on early intervention referrals and support the family in overcoming barriers to connecting.
- Work with the PPC team to deliver the PAT What You Do Matters class series multiple times a year. Classes may be virtual or in-person.
- Maintain detailed timely notes about the services provided, on spreadsheets and/or in the Visit Tracker data system, updating the family's file after each contact.
- Responsible for providing timely updates to pediatricians and maintaining open lines of communication with healthcare staff.
- Work collaboratively with community agencies that address similar concerns to improve community services and resources for families.
- Collaborate with community partners to promote outreach/educational opportunities and represent Imprints Cares at community meetings and events.



GENERAL:

- Advocates for the mission of Imprints Cares and represents the organization in a professional manner.
- Commitment to professional development, maintaining best practices, and is guided in all work by Imprints Cares' mission, vision, and core values.
- Team player but also adept at working independently, meeting job specific expectations and timelines.
- Adheres to Imprints Cares' policies and procedures.
- Able to lift 20 pounds on a regular basis.
- Must have reliable daily transportation for completing home visits; work related mileage is reimbursed at the IRS standard rate.
- Other relevant duties may be assigned as needed.

MINIMUM QUALIFICATIONS:

ATTRIBUTES:

- Adept at leading meaningful conversations; experience with motivational interviewing a plus.
- Comfortable working with diverse populations, respecting the values and cultures of individuals in a non-judgmental way.
- Strong verbal and written communication skills
- Proficient in computer skills and able to use a variety of computer systems.

EDUCATION AND EXPERIENCE:

- Bachelor's degree in child development, sociology, education, psychology, or a related human services field.
- At least two years of supervised work experience with young children and/or parents.
- Successful completion of the Parents as Teachers training within 90 days of hire.

REPORTING RELATIONSHIP:

The PPC Family Educator will report directly to the Director of Pediatric Parenting Connections, with a secondary reporting responsibility to the Imprints Cares Executive Director.