Parent Portal One-Time Payments

1. Click the Make Payment tile.



2. The account current balance will default in the Amount field. Enter the Payment Amount.



3. Enter the payment information and contact information of the payer.

One Time Payment		
I authorize my payment method to be processed for a one-time payment.		
* Payment Amount:	\$ 75.00 (includes \$ 25.00 convenience fee)	
Payment Type:	Credit Card 🔻	
* Card Type:	Select Card ▼	
* Card Number:]
* Expiration Date:	•	
* First Name :	Gordon]
* Last Name:	Brown	
* Billing Address 1:	N/A]
Billing Address 2 (optional):	N/A]
* City:	N/A]
* State/Province:	Outside U.S. and Canada ▼	
* Zip Code:	N/A	5 digits(ex: #####)
* Phone Number:	N/A	10 digits(ex: ###-#####)
* Email Address:	N/A]
Notes:		
Replace Auto-Pay Account:	No 🔻	
bottom custom text on family portal one-time page		-time page
SUBMIT PAYMENT *Please only click the button once		

- 4. Click Submit Payment.
- 5. A payment confirmation email will be sent to the parent.